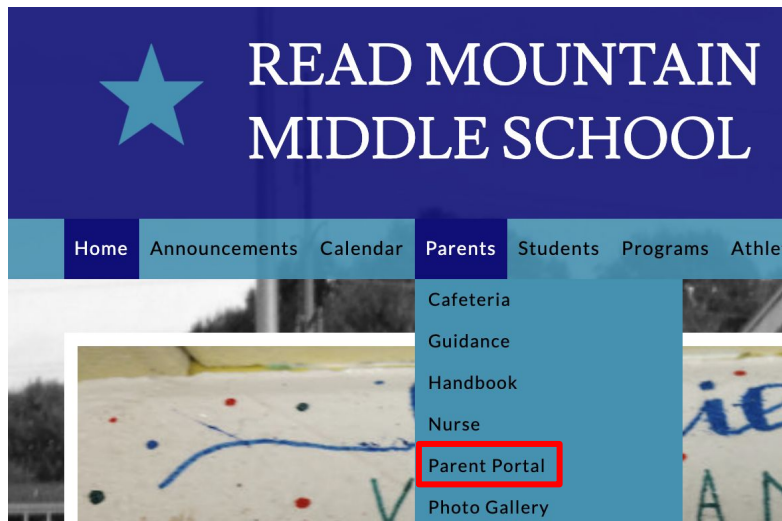


# School Messenger

March 2020

To access School Messenger: (these directions are from a computer)

Go to any BCPS school website and click  
Parents > then click Parent Portal



Log in with your Username and Password

A screenshot of the PowerSchool SIS "Student and Parent Sign In" form. The header is dark blue with the PowerSchool SIS logo. Below the header is the title "Student and Parent Sign In". There are two tabs: "Sign In" (selected) and "Create Account". The form has two input fields: "Username" and "Password". Below the "Password" field is a link that says "Forgot Username or Password?". At the bottom right is a blue "Sign In" button.

After you log in, you will be on your child’s “dashboard” page with grades and a sidebar with options.  
(If there is more than one student you will want to check School Messenger for him/her as well, in theory if has been changed for one account it should sync to the other(s).

PowerSchool SIS

Bill

Tom

Navigation

Grades and Attendance

Grade History

Attendance History

Email Notification

Teacher Comments

School Bulletin

Class Registration

My Schedule

My Schedule

School Information

Account Preferences

Registration

SchoolMessenger

District Code

JLQK

Welcome, Sue Smith

Help

Sign Out

Grades and Attendance: Student's Name

Grades and Attendance

Exp	Last Week					This Week					Course	Y1	Q1	Q2	Q3	Q4	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F								
1A(M-F)											Physical Education/Health 7 Email Underwood, Summer D - Rm: HPE					--	0	0
1B(M-F)											Art Exploratory 7 Email Buchanan, Kristie - Rm: Art						0	0
2A-2B(M-F)											English 7 Advanced Studies Email Woodward, Eric M - Rm: E11					--	0	0
3A-3B(M-F)											Life Science 7 Email Janney, Lesa M - Rm: E18					--	0	0
4A-4B(M-F)											Mathematics 7 Email Camper, Andrea - Rm: E5					--	0	0
Attendance Totals																	0	0

Show dropped classes also

Attendance By Day										Absences		Tardies	
Last Week					This Week					5-5	YTD	5-5	YTD
M	T	W	H	F	M	T	W	H	F				
										0	2	0	3
Attendance Totals										0	2	0	3

Legend

Go to the Navigation Bar on the left.

PowerSchool SIS

Navigation

Grades and Attendance

For	Last Week	This Week	Current	Y1	Y2	Y3	Y4	Y5	Y6	Y7	Y8	Y9	Y10	Y11	Y12	Attendance	Totals
10/24/21			Physical Education/Health 7													0	0
10/24/21			Math/Science/History 7													0	0
10/24/21			English/Advanced Science													0	0
10/24/21			Math/Science/History 7													0	0
10/24/21			English/Advanced Science													0	0
10/24/21			Math/Science/History 7													0	0
10/24/21			English/Advanced Science													0	0

Attendance Totals: 0 0

Legend

Click School Messenger,  
the last choice.

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- My Schedule
- My Schedule
- School Information
- Account Preferences
- Registration
- SchoolMessenger

School Information

Account Preferences

Registration

SchoolMessenger

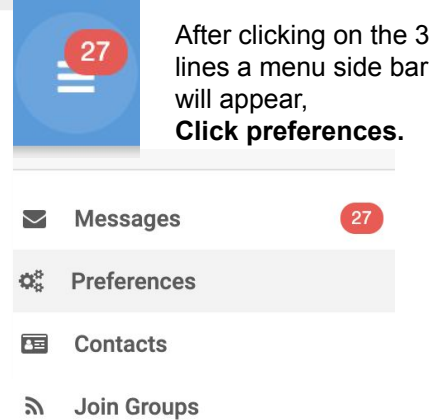
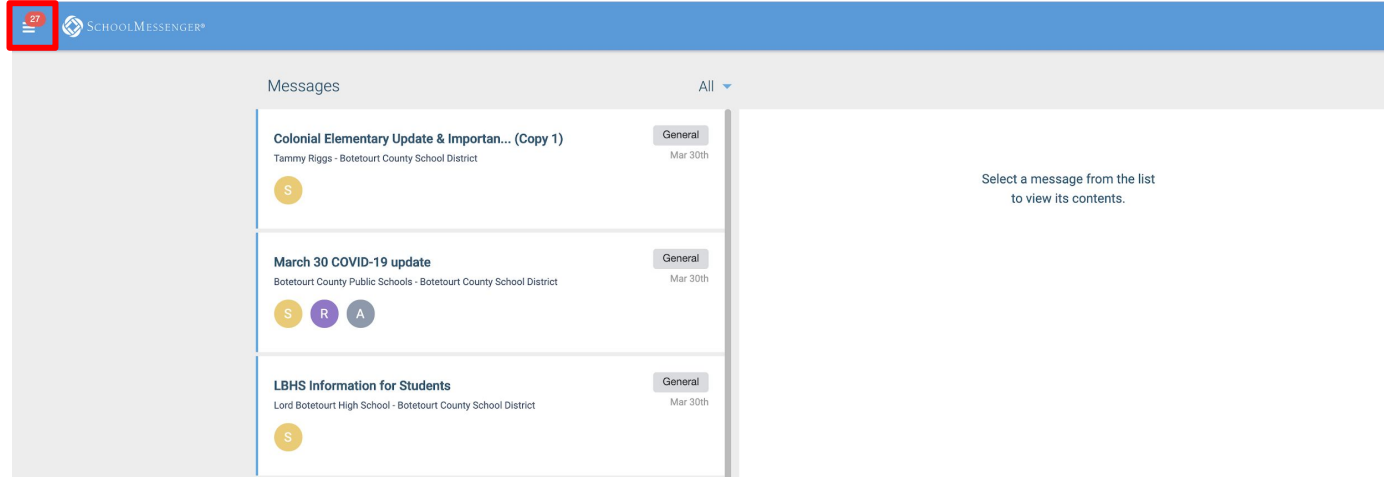
District Code  
JLQK

Download on the  
App Store

GET IT ON  
Google play

If at some point you signed up for notifications you will see something similar to this screen. If not, it should prompt you to start filling out how you would like to be notified.


Click on the **3 lines** (You may have a number there as in this example.)



When you click Preferences:  
All the numbers and emails you have entered in the past will appear. At  
this point: Click on each individual number to check its settings.  
See next screen shot.

This has the message: Pending Consent, click on change.

My Phone



540-529-2000

Pending Consent | [Change](#)

Your phone number is currently pending. Please provide or revoke consent.  
Your preferences will not be affected.

Choose the messages you are interested in receiving from Botetourt County School District, and how you want to receive them.

Non-school Hours Emergency

☐ Call me  
☐ Send text

School Hours Emergency

☒ Call me  
☐ Send text

Attendance

☐ Call me  
☐ Send text

General

☐ Call me  
☐ Send text

Survey


☐ Call me

Surveys are not displayed in  
SchoolMessenger Messages

Cancel

Save

Some numbers may be pending or no longer relevant. For each number click Change, click the down arrow and choose Yes, it's ok to call me at this number and save. Do this for every number.



540-123-0987

[Pending Consent](#) | [Change](#)  
Your phone number is currently pending. Please provide or revoke consent.  
Your preferences will not be affected.

#### Permission settings for (540) 556-2047

Would you like to receive other pre-recorded messages from your school or school district for topics that you select, such as school closures and attendance notifications?

Is it ok to call this phone number?

By selecting yes and save, I consent to receive calls containing pre-recorded voice messages.

Cancel

Save

Would you like to receive other pre-recorded messages from your school or school district for topics that you select, such as school closures and attendance notifications?

Yes, it's ok to call me at this number


By selecting yes and save, I consent to receive calls containing pre-recorded voice messages.

Cancel

Save

After you consented to the number:  
Make sure the boxes are all checked for the ways you would like to be contacted:  
Call me and/or Send text and Click Save

My Phone



540-529-2000

Choose the messages you are interested in receiving from Botetourt County School District, and how you want to receive them.

Non-school Hours Emergency

☐ Call me  
☐ Send text

School Hours Emergency

☒ Call me  
☐ Send text

Attendance

☐ Call me  
☐ Send text

General

☐ Call me  
☐ Send text

Survey

☐ Call me

Surveys are not displayed in SchoolMessenger Messages

Cancel

Save



Click add more to add another number or email

## My contact information

Add more



540-123-0987

OK to call



540-555-1234

OK to call



540-529-0000

OK to call

Add a phone

Add an email address



jteacher@bcps.k12.va.us



This is how it will look once you have added or updated your account:

## My message preferences

Non-school Hours Emergency



School Hours Emergency



Attendance



General



Survey



Surveys are not displayed in SchoolMessenger Messages